

BROUGHTON IN AMOUNDERNESS PARISH COUNCIL

Minutes of the Parish Council Meeting.
Held at Toll Bar Cottage, Garstang Rd, Broughton.
Tuesday 3rd January 2023 at 7.30pm.

Present: Cllrs. Mrs. P. Hastings, S. Sargeant, L Oldcorn, N. Parkinson, L. Brown & Cllr. M. Bell.

In attendance: Mrs. A. Nicholls – Clerk.

Open Forum

The Chair thanked Cllr. Oldcorn for organising the Christmas meal and Christmas lights.

No members of the public were present. The Public had however raised concerns about the anti-social behaviour by youths over the Christmas Break.

Youths were obstructing the highway with bins and causing criminal damage with the potential for injuries to people or collisions. A lot of thefts, damage and youth nuisance occurring and very little presence from the police.

Sandygate lane. Eggs were thrown at windows and they banged on doors. Seems there was about 10 of them and calling themselves “the Broughton bad boys”

It is important that all incidents are logged with Police so it can be included in the Police ASBO plan and extra patrols will be organised at times they are most likely to catch them.

If you have any CCTV evidence please pass it the Parish Clerk or directly to the Police.

- 1. Apologies for absence.**
Apologies were received and accepted from Cllr. P. Bunting
- 2. Declarations of Interests-**
None.
- 3. Minutes of the Parish Council Meeting held on 8th November 2022 (already circulated)**
The minutes of the Parish Council meeting held on 8th November 2022 were confirmed and signed as a correct record.
- 4. Reports from meetings and agree actions from committees that are not part of the agenda**

Cottage Management Committee / Shadow Trustees

It is hoped the Charity will be set up by the end of January 2023.

The shadow Trustees are progressing with signatories for the bank, insurance and general preparation for the charity.

The Chair and Cllr. Oldcorn will sit on the TUPE transfer meeting.

Andrew Wilson and the shadow Trustees have reviewed the licence the Charity will operate under as Toll Bar Cottage and offered some suggestions for amendments.

Finance Committee:

Precept for 2023/2024

It was agreed to set the precept at £35,000.

The projected yearend figures for the Parish Council Accounts

A carryforward of approximately £20,000 was confirmed which will be put in the reserve account for the VAT bill and possible Legal Costs.

Composition of the Finance Committee

It was discussed and agreed to add Cllr. Bunting to the Santander Mandate with regard to authorising on line payments.

Changeover procedure once the Charity is set up

It was discussed and agreed the Charity needs its own independent bank account. To ensure continuity until the Charity is fully up and running it was agreed at the point the Charity is established to remove the Clerk and Parish Councilors from the Santander Toll Bar Cottage Account and add the Secretary to the Charity in an Admin role and the Trustees

CIL money in reserve

It was discussed and resolved to put £300,000 in reserve accounts with Nationwide, Unity Bank and Government Bonds. It was agreed the Clerk would bring the details to the Full Council meeting on 3rd January 2023.

Tax on investments

The Clerk has confirmed with Walling's the Accountants that the Parish Council will need to pay corporation tax on income earned from the investments. Walling will register the Parish Council for Corporation Tax and complete the first return.

5. Update Parish Action Plan

Flower beds and street furniture

LCC have confirmed they agree in principle that a raised flower bed can be installed outside the Co-op. The Chair is finalising the quotes for the flower bed and will submit a detailed plan to LCC. There was preference for triangular posts to prevent people parking on the grass verges.

The new bins are in place. The one that has been placed on the grass verge of the carpark needs to be moved in front of the notice board near the bus stop where it was originally. There is still one bin missing on D'urton Lane. The Parish Council will pay for 8 bins and Preston City Council will pay for 1 bin.

PROW

Once the Lengthsman increases his hours from one day to two days PROW will be prioritised. The Parish Council are aware of several stiles falling into disrepair.

Business case for New green space

The Parish discussed in detail the planned changes to King George Playing Field (Broughton) Garstang Road, Broughton, PR3 5JB, which is protected with Fields in Trust in perpetuity and managed by Preston City Council. Preston City Council manage the playground and complete the playground inspection Health and Safety checks and arrange for the grass to

be cut on the field. Broughton Parish Council is then recharged for a percentage of the cost of the grass cutting.

As part of the phase 1 park extension Broughton Parish Council would like to use CIL money to increase the size of the Village Carpark and move the playground. The Parish Council has a clear plan of what it would like to achieve after consulting stakeholders. To comply with the Parish Councils standing orders quotes have been requested for designing the plans, submitting the plans and managing the development. Preston City Council has also submitted a quote which is far in excess of the other potential providers. Preston City Council are not in favour of Broughton Councils option and wish to redesign the scheme. Broughton Parish Council would like to take over managing the field via an Asset transfer as they are in the best position to understand the needs of local residents.

The Parish Council asked the Clerk to write to the Preston City Councillor for assistance in facilitating an Asset of the field. They are aware of the ongoing costs of managing the field which would be accounted for when setting the precept.

Progress with traffic & parking issues

The PC asked the Clerk to place an official order to LCC for two poles that can be placed either side of the Crossroads for a SPID that collects timed data on the speed and volume of traffic. It will flag up persistent offenders.

Once the first two posts are in place and data is collected additional Spids will be considered.

Lengthsman

The Lengthsman works for two other Parish Councils. He will be able to let the BPC know by the end of January if he will be able to work an additional day for BPC

HMRC

The Clerk visited Walling's Accountants 12th December 2022 to complete the VAT registration documents. Ian Walling's has sent it to HMRC with a brief explanation as to why the Parish Council will be submitting a late VAT return on behalf of Toll Bar Cottage.

The Clerk and Charity Secretary are working through ensuring that the VAT records are up to date and the process is nearly completed.

The target is to submit the late VAT return by the latest at the end of January 2023 through Walling's Accountants.

Accountants

Walling's Accountants have taken over managing both the Parish Council and Charity Accounts from the 1st January 2023.

Ian Walling sent a professional clearance letter to Nicola Mason at Moore and Smalley requesting the transfer of data, QuickBooks etc. on the 12th December 2022.

On the 3rd January 2023 the Clerk sought clarification from Walling's and Moore and Smalley that the transfer has taken place. The Parish asked the Clerk to confirm in writing all outstanding invoices have now been settled with Moore and Smalley.

Reserves

It was agreed at the Finance Committee the Clerk would look into setting up a savings accounts with Unity Bank, Nationwide and CCLA . The Clerk has started the process and found the rate

with Unity Bank is very low so this will not be pursued. The signatures on Nationwide and the CCLA will be the Chair Pat Hastings and the Chair of Finance Nigel Parkinson.

Derelict Building

An update from United Utilities (UU) on the former Broughton Water Treatment Works site at the junction of Sandygate Lane/Whittingham Lane. Broughton Parish Council will continue to work with residents to hold UU to account for this site. The update received is below: -

“We do understand the concerns and frustration of the local community regarding the prolongation of the removal of the redundant building that has been identified for demolition. However, we can advise that there has over the years been a significant amount of work undertaken to separate these buildings from the rest of the site which will enable them to be removed safely.

Our staff are continuing to work on the project and we are currently reviewing options, and once this review has been completed, we will communicate this to you and to the local community. With regard to the condition and security of our site, we know that this is an area of concern and we can inform you that our Grounds Maintenance team have been tasked to carry out a general tidy up of the area including trimming hedges, cutting grass and ensuring that fencing is secure and tidy. As you are aware the site is no longer occupied so in order protect the site and prevent break-ins, we have also increased security measures, including patrols to the area.

I hope this gives you and the residents extra reassurance in this matter and should you require any further assistance, please call us on 03456 723 723”

Website

It was discussed and resolved to move the Parish Council website to the Easywebsite company who have set up the new website for the Charity. This will happen over a planned period to ensure a smooth transition. Particular attention will need to be given to the email addresses which are not currently working.

Consultation on the Central Lancashire Local Plan Part 1 Consultation (CLCS)

The next stage of the CLCS consultation has started with this document plus detailing three allocated sites in Broughton: Willow Tree/James Tower Way , Whittingham Lane opposite the club and another infill site.

Broughton Parish Council have not been consulted before the sites have been allocated and the plan does not mention areas of separation.

Cllr. Bell will publicise the public consultations on Broughton Parish Council Facebook and website

6.Planning applications

Consultation on the establishment of a New Secondary School at the former Tulketh High School site, Preston.

Broughton High School is oversubscribed and children living very close by are struggling to get a place. A new high school in Cottam would have better supported local residents.

In the Preston North Development Area there are nearly 3500 new houses of which many have been built for families.

The Council asked to clerk to make a Freedom of Information request to Lancashire County Council. Asking: -

- 1) How much S106 has been received from the Preston North Development Area
- 2) How much S106 has been allocated to primary and secondary schools in the Broughton area.

Consultation on the establishment of a New Primary School at the Cottam Hall site, Preston.

No objections were raised

Application Number: 06/2022/1393

Proposal: 3no. detached dwellings, widening of existing access and associated works, following demolition of existing dwelling Site Address: 31 Woodplumpton Lane, Preston, PR3 5JJ

The Clerk was asked to raise concerns about the adjacent ditch which floods the road. The ditch needs to be repaired before work begins and maintained once the properties are built. The drainage ditch regularly flows over onto the road causing issues for residents. The additional properties will increase the risk of flooding.

Application Number: 22/012/L410

Proposal: Replacement of dwelling Roman Catholic Diocese of Lancaster
Site Address: Simpson House Farm Fernhalgh Preston PR2 5ST
No objections were raised

7. Management accounts and bank reconciliation for m/e 31st December 2022

Bank Reconciliations for

- Broughton Parish Council
- Broughton Reserve Account
- Toll Bar Cottage

Transactions from the General fund

- Broughton Parish Council
- Toll Bar Cottage

The Parish Councillor's approved the detailed list of transactions provided by the Clerk

It was **resolved** to approve the Parish Council and Toll Bar Cottage Accounts and bank reconciliation for m/e 31st December 2022 .

Meeting closed 9:20pm

Future meeting dates:

Cottage committee:	7pm zoom
Finance Committee: 07/02/2023	6.30pm TBC
Parish Council meeting: 07/03/2023	7.30pm TBC